



## TREATY ANNUITY PAYMENT REQUEST

### Privacy statement

The collection, use and disclosure of personal information by the Treaty Annuities Program is authorized under the [Indian Act](https://laws-lois.justice.gc.ca/eng/acts/i-5/) (https://laws-lois.justice.gc.ca/eng/acts/i-5/), and is in accordance with the requirements of the [Privacy Act](https://laws-lois.justice.gc.ca/eng/acts/P-21/index.html) (https://laws-lois.justice.gc.ca/eng/acts/P-21/index.html). Information collected will be used exclusively for the purpose of administration for the payment of treaty annuities. Personal information will be retained pursuant to the *Privacy Act* and its Regulations. The collection of information is described in the Treaty Annuities Personal Information Banks PSU 931 and AANDC PPU-009 located in the departmental Info Source publication, online at [Info Source](https://www.sac-isc.gc.ca/eng/1353081939455) (https://www.sac-isc.gc.ca/eng/1353081939455). Individuals have the right to the protection of, access to and request the correction of their personal information under the *Privacy Act*. If you require clarification concerning the Privacy Statement, please contact the Departmental Access to Information and Privacy Office at 1-819-997-8277 or by email at [upvp-ppu@sac-isc.gc.ca](mailto:upvp-ppu@sac-isc.gc.ca). For more information on privacy issues, your right to file a complaint and the *Privacy Act* in general, you can consult the Privacy Commissioner at 1-800-282-1376.

### Important

- This form must be completed and submitted each time an annuity is requested, and must be accompanied by all required supporting documents and information.
- By completing and submitting this form, the total amount of the annuity owed to the individuals (for whom information is provided below) will be disbursed, including any arrears.
- **Required documents:** A photocopy of both sides of a valid Certificate of Indian Status (CIS) card or Secure Certificate of Indian Status (SCIS) card (also known as 'registration' or 'status' cards) for all whom treaty annuity funds are being requested (including dependent children and/or guardianship).
- If you do not have a valid CIS or SCIS card available, any other valid government issued identification which has your signature is acceptable. A photocopy of both sides must be included with the form.
- If requesting payment on behalf of minors in your custody for whom you are the legal guardian, provide a photocopy of proof of guardianship.
- A single lump-sum payment of the combined annuity amounts owed to all individuals listed on this form will be issued to applicant.
- **Email submission:** If submitting via email, photographs of the signed form, cards and any other identification and documents are accepted if attached to the email. All information is mandatory except as noted.

### ► Complete sections 1 to 5.

#### 1 - First Nation region

Select the region in which your First Nation is located (see section 6 for regional contact information).

- Quebec                       Ontario                       Manitoba                       Saskatchewan  
 Alberta                       British Columbia                       Northwest Territories

#### 2 - Applicant mailing address and contact information (all information must be current.)

Family name	Given name	Mailing address (number, street, apartment, P.O. box)	
City/Town	Province/Territory (Canada)	Postal / ZIP Code	State (USA)
Email address		Telephone number (only if email address is unavailable)	

#### 3 - Treaty annuitant information (individuals for whom treaty annuity funds are being requested)

Family name	Given name	Date of birth (YYYYMMDD)	First Nation	Registration no.



**4 - Payment method** (choose **ONE** of the following payment options)

Payment method ►  **4(A)** Cheque (payment will be mailed via cheque to the address noted in page 1, section 2)  **4(B)** Direct deposit (Canadian bank accounts only) Proceed with method (1) or (2) below.

**4(A) Cheque method**

Complete section 2.

OR

**4(B) Direct deposit method**

(1) Submit a personal cashier cheque marked VOID.

Note: Your online banking may have a printable direct deposit form which you may include instead of a void cheque. Inquire with your financial institution for details.

(2) The financial institution completes the banking information below.

(3) An amount of \$2.01 will be deposited in your account in order to confirm the banking information.

Please confirm the receipt of the deposit at the following address: [testddest-east@sac-isc.gc.ca](mailto:testddest-east@sac-isc.gc.ca).

**Banking information** (completed by financial institution)

Transit number	Institution number	Bank stamp
Account number	Financial institution name	
Account holder name	Joint account holder name (if applicable)	

**Checklist** (ensure all sections have been properly completed before submitting)

- |   |  |
|---|--|
| <input type="checkbox"/> Section 1: Region location is selected               | <input type="checkbox"/> Section 2: Each individual treaty annuitant is correctly listed |
| <input type="checkbox"/> Section 3: Applicant contact information is provided | <input type="checkbox"/> Section 4: The payment method is chosen                         |

**5 - Authorization** (completed by **ALL** applicants; to be signed **ONLY** once Sections 1 to 4 are completed.)

► If the bank account identified in 4(B) is a joint account, **BOTH** account holders **MUST** sign this form.

**► I, the undersigned, request that any treaty annuity funds which are payable to me and/or the minor children in my care and custody whom I have listed on this form, are to be sent to me using the information above. By signing below I authorize consent for the collection of personal information for the administration for the payment of treaty annuities.**

Signature of applicant	Date (YYYYMMDD)	Signature of joint account holder (if applicable)	Date (YYYYMMDD)
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**6 - Submission**

Mail or e-mail the completed form and all photocopies of identification documents to the region in which your First Nation is located.

<p><b>QUEBEC</b> Indigenous Services Canada CSQ Building 400-320 St. Joseph Street East Québec QC G1K 9J2 Telephone: (800) 567-9604 <a href="mailto:QcConformiteQcConformity@sac-isc.gc.ca">QcConformiteQcConformity@sac-isc.gc.ca</a></p>	<p><b>ONTARIO</b> Indigenous Services Canada 100 Anemki Place Suite 101 Fort William First Nation ON P7J 1A5 Telephone: (807) 623-3534 <a href="mailto:On.treatypayments@sac-isc.gc.ca">On.treatypayments@sac-isc.gc.ca</a></p>	<p><b>MANITOBA</b> Indigenous Services Canada 200-365 Hargrave Street Winnipeg MB R3B 3A3 Telephone: (800) 567-9604 <a href="mailto:mb.treatypayments@sac-isc.gc.ca">mb.treatypayments@sac-isc.gc.ca</a></p>
<p><b>SASKATCHEWAN</b> Indigenous Services Canada 1827 Albert Street Regina SK S4P 2S9 Telephone: (306) 780-5392 <a href="mailto:govskadmin@sac-isc.gc.ca">govskadmin@sac-isc.gc.ca</a></p>	<p><b>ALBERTA</b> Indian Moneys, Estates and Treaty Annuities 630-9700 Jasper Avenue Edmonton AB T5J 4G2 Telephone: (780) 495-2773 <a href="mailto:Ab.treatypayments@sac-isc.gc.ca">Ab.treatypayments@sac-isc.gc.ca</a></p>	<p><b>BRITISH COLUMBIA</b> Indigenous Services Canada 600-1138 Melville Street Vancouver BC V6E 4S3 Telephone: (604) 775-5100 <a href="mailto:Bc.treatypayments@sac-isc.gc.ca">Bc.treatypayments@sac-isc.gc.ca</a></p>
<p><b>NORTHWEST TERRITORIES</b> Crown-Indigenous Relations and Northern Affairs Canada P.O. Box 1500 Yellowknife NT X1A 2R3 Telephone: (867) 669-2500 <a href="mailto:Nwt.treatypayments@rcaanc-cirnac.gc.ca">Nwt.treatypayments@rcaanc-cirnac.gc.ca</a></p>	<p><b>CENTRAL OFFICES (OTTAWA)</b> ISC Central Offices can accept any general inquiries or questions, but <b>please send your completed application form to the region in which your First Nation is located.</b> Indigenous Services Canada Public Enquiries Contact Centre 10 Wellington Street Gatineau QC K1A 0H4 <a href="mailto:treatypay-paiementdetracte@sac-isc.gc.ca">treatypay-paiementdetracte@sac-isc.gc.ca</a></p>	