



W  
A  
S  
A  
U  
K  
S  
I  
N  
G

P.O. Box 250  
PARRY SOUND, ONTARIO  
P2A 2X4

PHONE:  
(705) 746-2531  
FAX:  
(705) 746-5984

CHIEF  
Warren Tabobandung

CHIEF COUNCILLOR  
Brent Tabobandung

COUNCILLORS  
Craig Brown  
Joel King  
Chance Pedoniquotte-King  
Lindsay McConnell

## CONTRACT POSITION: RESTORATIVE JUSTICE ASSISTANT

**PROGRAM AREA:** SOCIAL SERVICES (ends March 31<sup>st</sup>, 2022)  
with a possible extension based on funding

**POSITION TITLE:** RESTORATIVE JUSTICE PROGRAM ASSISTANT  
Wiidookdahwin We-wina Chi B'maadzeyin  
Funded by the Indigenous Justice Division of the Ministry of the  
Attorney General

**REPORTING PROTOCOL:** Reports to the Restorative Justice Coordinator

### Purpose of Position:

Under the direction of the Restorative Justice Coordinator, the Restorative Justice Program Assistant serves as one of the technical resources to the Wiidookdahwin We-wina Chi B'maadzeyin Community Healing Model that is a wholistic community based restorative justice process.

### Duties and Responsibilities:

- The Assistant is responsible for the Restorative Justice case management ensuring the files are kept secure and accurate, assist in the provision of briefings to the Wiidookdahwin We-wina Chi B'maadzeyin Committee on current and new cases.
- ensure that gatherings/circles are arranged with room bookings, confirmation of attendance and meal/snacks are provided.
- assist in the preparation of materials for awareness sessions for the community and interested partners on our Healing Model.
- Ensure that the services of therapists, psychologists and traditional healers are aware of the philosophy of our process.
- Assist the Coordinator liaise with the Crown Attorney and defense attorneys to negotiate alternative sentencing options.
- Provide cross-cultural training on our Healing Model with the justice system (including Probation Services personnel, attorneys, OPP and Anishinabek Policing Services); Social Services/Mental Wellness Agencies and surrounding First Nations.
- Assist in the development of interim treatment plans and wholistic healing contracts for participants.
- Participate in case management meetings with the Committee, mental wellness support agencies or the justice system personnel, as required.
- Respond appropriately to disclosures of any type of offence.
- Ensure the safety and protection of the person who has been harmed.
- help provide local resources to support other family members (i.e. sibling(s) and spouse).
- Attend court with community members, if required.
- Participate in staff meetings, professional development and training.
- Abide by the Wasauksing First Nation Human Resources Policy.

RE-POSTED: SEPTEMBER 20<sup>TH</sup>, 2021

**Working Relationship:**

1. Wasauksing First Nation members.
2. Wasauksing First Nation Administration staff.
3. Internal and External agencies/organizations.

**Knowledge and Skills:**

- Certificate in Human Services or related discipline.
- Experience in managing, planning, coordinating and organizing work projects.
- Highly effective interpersonal skills – must be a team player, maintain an awareness of challenges facing indigenous communities on the issues of justice.
- Completion of Feather Carrier Training an asset
- Excellent written and verbal communication skills.
- Current and valid G-2 License, vehicle and insurance deemed an asset
- Provide a current C.P.I.C.

**CLOSING DATE: Friday, October 8<sup>th</sup>, 2021 @ 4:30 p.m.**

If you are interested in pursuing this exciting opportunity, please send your resume, cover letter and (3) three up to date references to:

**Shelley Baker, Human Resources Manager**  
P.O. Box 250  
Parry Sound, ON P2A 2X4  
Wasauksing First Nation  
Email: [hrmanager@wasauksing.ca](mailto:hrmanager@wasauksing.ca)

**CLOSING DATE: OCTOBER 8<sup>TH</sup>, 2021**

*Preference may be given to Aboriginal candidates with relevant on reserve employment experience and/or those with knowledge and understanding of the Wasauksing First Nation history and community.*

*“Only those applicants selected for an interview will be contacted. We wish to thank everyone for their applications”.*

**RE-POSTED: SEPTEMBER 20<sup>TH</sup>, 2021**