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**P.O. Box 250  
PARRY SOUND, ONTARIO  
P2A 2X4**

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Warren Tabobondung

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**COUNCILLORS**  
Vince Chechock  
Brent Tabobondung  
Dave Rice  
Theresa McInnes

## **WASUKSING FIRST NATION**

### **Internal/External Employment Opportunity**

**POSITION TITLE:** School Bus Operators (Seasonal – 2 positions + relief)  
**CLOSING DATE:** Tuesday, September 22, 2020 or until filled  
**DURATION:** Part-time (up to 20+ hrs/week), seasonal (school year)

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#### **POSITION SUMMARY:**

The School Bus Operator will report to the principal of the Wasauksing Kinomaugewgamik school. The driver is responsible for the safe operation of the school bus in accordance with MTO driving regulations. The driver must ensure that the school bus is in good operating condition at all times. The driver will pick up and drop off students, as per the established schedule, and will also maintain order and security on the bus for all students. The driver shall obey the Ontario Traffic Laws and adhere to safe driving practices.

#### **Summary of Duties:**

- Prepare and follow a routine of daily safety checks to both interior and exterior of bus before operating vehicle;
- Develop and follow an Ontario School Bus Inspection Log Book and daily Driver's Time Log Book;
- Follow a schedule of pick up and drop off times;
- Report regularly to the principal on the operations of daily runs;
- Maintain the bus in good mechanical running condition and report any deficiencies to the principal;
- Cleaning of the interior of the bus on a daily basis/restock supplies when necessary.

#### **Skills/Qualifications and Educational Requirements:**

- Current Class B Licence;
- Current CPR/First Aid;
- Knowledge of highway and school bus regulations;
- Knowledge of equipment cleaning standards and procedures;
- Ability to maintain effective log books;
- General knowledge of Anishinabek customs and traditions;
- Ability to speak the Anishinabek language is an asset;
- Must have own vehicle, valid Ontario driver's license and be insurable under Wasauksing First Nation policies;
- Copy of an up-to-date Driver Abstract;
- Clear Vulnerable Sector Check/Current CPIC must be provided upon conditional offer.

**Rate and Classification** – Rate of pay will be determined according to Classification 11 of the approved WFN Salary Grid, and may be increased commensurate with experience.

Candidates must submit an application package to the Principal consisting of:

- Up to-date resume, including three current employment related references;
- Covering letter indicating an interest in the position;
- Copy of your up-to-date Driver's Abstract.

Applicants may send their application package by mail, fax or email to:

Catherine Pawis - Principal  
P.O. Box 250  
Parry Sound, ON  
P2A 2X4

Fax: 705-746-5984

Email: [principal@wasauksing.ca](mailto:principal@wasauksing.ca)

If you have any questions, please contact the Principal at (705) 746-2531 ex. 2258.

**Applications must be received no later than Tuesday, September 22, 2020**

Wasauksing members or individuals of First Nation ancestry are encouraged to apply. We thank all applicants and advise that **only** those selected for an interview will be notified. Late applications will not be accepted.