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**P.O. Box 250
PARRY SOUND, ONTARIO
P2A 2X4**

PHONE:
(705) 746-2531
FAX:
(705) 746-5984

CHIEF
Warren Tabobondung

CHIEF COUNCLLOR
Rebeka Tabobondung

COUNCILLORS'
Vince Checkock
Brent Tabobandung
Dave Rice
Theresa McInnes

August 2020

Re: Installation of Cameras

Upon review of our internal operational systems, we are pleased to advise you that we are in the process of installing cameras in the public areas and classrooms of the Child Care Centre. This adds to the protection and security for staff and children within the Centre. The system that is being installed is one that will only record a visual image of people and children who enter/exit the Centre along with a camera in the sleeping area designated for infants and teaching spaces. No cameras are installed in washrooms or those areas that require privacy.

In the spirit of ensuring safety of everyone within this facility, the cameras will be on from 8:00 am to 6:00 pm and are activated by a motion censored system after that time. The system will be accessed by the Child Care Supervisor and the Principal of the School. At the end of every two weeks the recorded information will be replaced and destroyed, and only under exceptional circumstances will it be kept for a longer period of time. The recording equipment is stored in a locked room on site and is not available to the general public nor will it be downloaded to a web-site. This will ensure that we meet issues related to privacy protection for children and staff.

If you have any questions, please give me a call regarding the implementation of this policy.

Yours truly,

Catherine Pawis

Principal – Wasauksing Kinomaugewgamik



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Statement of Acknowledgement

Camera System

I, _____, acknowledge that I have been informed of the installation of the camera system (visual system) within the Child Care Centre and designated areas as mentioned above. I am also aware that signs are posted on the doors of the classroom that indicate the system is in place.

Parent Signature: _____

Date: _____

