



Wasauksing First Nation Catering Services Required

PROGRAM AREA: Finance Department (OLG)
POSTION TITLE: Catering Services – Two (2) Contracts
REPORTING PROTOCOL: Reports to Michele Ten Eyck, GRC

SUMMARY

Seeking caterers for 7th Annual OLG Community Information Session, Saturday December 15th, 2018.

CONTRACT ONE: AM SNACK

AM Snacks to be delivered for 8:45 am and Cleanup completed by 11:15 am. Snack to consist of fruit, veggies & dips, pastries/muffins, Juice and Water. Please provide quote for 300 people.

CONTRACT TWO: LUNCH

Lunch to be ready to serve at 12:00 Noon and Cleanup to follow. Please provide a couple choices of menu (hot and cold meal) and price per plate with your bid.

GENERAL INFORMATION

- Caterer will be responsible for set-up of food tables and cleanup consisting of all tables.
- You are responsible for: serving utensils, cups, bowls, plates, cutlery, etc.
- If you are submitting for both, please submit separately.
- If awarded contract, half payment will be advanced and the other half will be paid the day of event.
- Meeting is taking place at the Bobby Orr Community Centre, kitchen is available for use.

Interested applicants, fax, email or mail your bids to the attention of Michele Ten Eyck, Gaming Revenue Coordinator.

P.O. Box 250, Parry Sound, ON., P2A 2X4

Fax: 705-746-5984

Email: grc@wasauksing.ca

Applicants may also drop off their application package at the Wasauksing First Nation Administration – reception desk. Please ensure that your envelope is stamped with date and time by the receptionist.

If you have any questions, please contact Michele Ten Eyck, GRC @ 705-746-2531 ext. 2259

BIDS MUST BE RECEIVED NO LATER THAN November 16, 2018 @ 4:30pm

We thank all applicants and advise that only the successful bid will be notified.