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P.O. Box 250  
PARRY SOUND, ONTARIO  
P2A 2X4

PHONE:  
(705) 746-2531  
FAX:  
(705) 746-5984

CHIEF  
Warren Tabobondung

CHIEF COUNCILOR  
Theresa McInnes

COUNCILORS'  
Roberta Judge-Rice-Clements  
Vera Pawis-Tabobondung  
Walter Tabobondung

### **Call For Letters of Interest/Applications For Trustee Board Members**

Wasauksing First Nation is now accepting letters and applications of interest to sit on the Trustee Board. The Trust Deed requires the selection of at least three (3) citizen Trustees together with one (1) independent Trustee and one (1) Trustee from Council.

The Trustee Selection Committee (TSC) will conduct the Trustee application process and recommend to Council which citizens shall be appointed to act as Trustees.

### **Duties and Responsibilities**

Trustees have a number of duties at law and pursuant to the Wasauksing First Nation Trust Deed. Below is a summary of some of the key responsibilities of the Trustees:

- The Trustees must accept their duties as outlined in the Trust Deed and agree to abide by the terms of the Trust Deed;
- The Trustees must hold the trust property for both the long and short term benefit of the Beneficiary and provide for the management, investment and disbursement of the Trust Property to that end;
- The Trustees are required to meet as often as required for the efficient administration of this Trust and in any case, not less than four (4) times per calendar year;
- The Trustees are responsible for ensuring that payments from the Trust are for a permitted use, such as culture, heritage and language; governance and programs; health and wellness; social development; economic development; environment and natural resources; education, training, bursaries, and scholarships; community infrastructure and housing; sport and recreation;
- The Trustees are required to report to Wasauksing citizens at an annual general meeting. At the meeting, the Trustees must:
  - engage with citizens at an Annual General Trust Meeting to determine spending priorities for the upcoming or current Fiscal Year as applicable;
  - present audited financial statements to citizens.
- The Trustees must meet their obligations at law. They must always act honestly, in good faith and uphold their Standard of Care. Trustees must carry out the terms of the Trust and they must act independently.

The Trustees also have certain administrative responsibilities, including:

- keeping track of Trust property;
- keeping accurate and detailed records;
- having the financial statements of the Trust audited;



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- attending Council meetings when request to report on the Trust;
- preparing an annual budget projecting the Trust's income and expenses for the upcoming year;
- retaining investment advisors;
- making necessary policies for the administration of the Trust, including a code of conduct, an investment policy, etc.

The Trustees may retain and rely upon the advice of, and delegate certain obligations to lawyers, accountants, agents and other professionals or advisors.

The Trustees are not required to devote their entire time to the administration of the Trust (i.e. being a Trustee is not a full time position).

#### Qualifications

The citizen Trustees must meet the following criteria:

- must be a citizen of Wasauksing First Nation pursuant to the Membership/Citizenship Code;
- must be 18 years of age or older;
- must not be an undischarged bankrupt;
- must not have been declared by a court of competent jurisdiction to be mentally incompetent of managing his or her affairs;
- must not have been convicted of:
  - (i) an indictable offence in the past five years;
  - (ii) an indictable offence involving fraud, breach of trust, conversion, forgery or theft; or
  - (iii) any offence involving property held as a fiduciary or a Trustee.
- must agree to complete an accredited community Trustee training program or similar training within a reasonable period of time from his or her appointment as a Trustee.

#### Term of Trustees

The term of initial Trustee's will be staggered terms, not to exceed four (4) years.

#### Remuneration

Trustees shall be paid an honorarium from the Trust Property for meeting preparation and attendance in an amount equal to the daily honorarium provided to members of Council, pursuant to the Wasauksing First Nation Financial Policies and Procedures (\$200.00 for each meeting day. For meetings of four (4) hours or less the honorarium will be \$100.00 per meeting).





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If you are interested in applying to be a Trustee Board Member, please submit a letter of interest outlining how you meet the minimum qualifications. Please also attach a resume or an outline of your volunteer and work experience along with at least one work or volunteer reference with their name, title and contact information.

#### **Deadline for Letters of Interest and Applications**

Letters of interest and applications must be received no later than Friday January 13, 2017 at 3:00 p.m.

#### **Application Submission**

Letters and applications may be submitted either electronically or by hard copy addressed to:

Trustee Selection Committee  
c/o Craig Brown  
Chief Executive Director  
Wasauksing First Nation  
PO Box 250  
Parry Sound, ON P2A 2X4  
[ced@wasauksing.ca](mailto:ced@wasauksing.ca)